

Our History

Founded in 1974, J&K Associates, Inc., is a woman-owned small business based in Ohio. We are a human resource development consulting and training firm that has instructed more than half a million people in domestic and international organizations. J&K works with the public sector in improving staff effectiveness through courses and seminars.

Our President and CEO

Ms. Diana Bane is President and CEO of J&K Associates, Inc. Her past work experience includes Chief Liaison between Department Directors, Chief of Financial Operations, Lead Specialist of Financial Reporting, and Internal Control Analyst. Ms. Bane has over 25 years of training and managing teams within the Department of Defense. She is known for her ability to mentor and provide key insights on how to motivate employees and management to make process improvements.

Our Vision

Training for the future with excellence and consistency.

Our Mission

To provide our customers with the best quality human resource development training and consulting at the best value available.

Your Professional Growth

Professional and technical growth of personnel is essential to the success of any government agency. You can ensure this growth with a coordinated plan of education and training. J&K offers training seminars and courses that can be tailored to meet your agency's specific training goals in the following areas:

- Acquisition
- Federal Appropriations Law
- Financial Management
- **Project Management and Management Analysis**
- Leadership, Management, and Supervisory

Your Training Team

Our teams come to you with extensive experience in Federal Government work and are experts in analyzing your training needs. J&K will soon have you on the fast track to a well-trained staff.

Our courses have won numerous awards and honors, both in the United States and overseas.

We offer Intellectual Property Licensing

Use your trainers and our manuals for a substantial savings to your agency.

Celebrating **over 35**
Years in
Business

www.jandkassociates.com

NASBA

J&K Associates, Inc. is registered with the National Association of State Boards of Accountancy (NASBA) as a sponsor of continuing professional education on the National Registry of CPE Sponsors. State boards of accountancy have final authority on the acceptance of individual courses for CPE credit. Complaints regarding registered sponsors may be addressed to the National Registry of CPE Sponsors, 150 Fourth Avenue North, Suite 700, Nashville, TN, 37219-2417.

www.nasba.org

Our Select Customers

- Agencies within CON US & Overseas:
 - US Air Force US Army
 - US Marines US Navy
- Center for Disease Control (CDC)
- Civilian Human Resource Agencies
- Corps of Engineers
- Court Services & Offender Supervision Agency (CSOSA)
- Defense Finance & Accounting Service
- Defense Logistics Agencies
- Department of Defense (DoD)
- Department of Energy (DOE)
- Department of Homeland Security
- Department of Transportation (DOT)
- Federally Employed Women (FEW)
- General Services Administration (GSA)
- Housing and Urban Development/Office of the Inspector General (HUD/OIG)
- Human Resource Service Centers
- Internal Revenue Service
- MWR Command
- NASA Agencies
- Office of Thrift Supervision (OTS)
- Regional Readiness Command
- Social Security Administration
- TACOM Detroit
- US Coast Guard
- US Southern Command
- Veterans Administration
- West Point Military Academy