

## Our History

Founded in 1974, J&K Associates, Inc., is a woman-owned small business based in Dayton, Ohio. We are a human resource development consulting and training firm that has instructed more than half a million people in domestic and international organizations. J&K works with the public sector in improving staff effectiveness through workshops and seminars.

## Our President and CEO

Edie K. Stulken., is President and CEO of J&K Associates, Inc. Her past work experience includes Human Resources Coordinator for County Government, Chair of Salary Administration Committee, and Chief Liaison between Dept. Directors, Management, and Union Representatives. Edie ran a successful company for over 8 years leading a sales force of over 100 individuals. She is a sought after speaker, trainer and coach for Personal and Professional Development

## Our Vision

Training for the future with excellence and consistency.

## Our Mission

To provide our customers with the best quality human resource development training and consulting at the best value available.

## Our Select Customers

- Agencies within CON US & Overseas:
  - US Air Force
  - US Army
  - US Marines
  - US Navy
- Center for Disease Control (CDC)
- Civilian Human Resource Agencies
- Corps of Engineers
- Court Services & Offender Supervision Agency (CSOSA)
- Defense Finance & Accounting Systems
- Defense Logistics Agencies
- Department of Defense (DoD)
- Department of Energy (DOE)
- Department of Homeland Security
- Department of Transportation (DOT)
- Federally Employed Women (FEW)
- General Services Administration (GSA)
- Housing Urban Development/Office of the Inspector General (HUD/OIG)
- Human Resource Service Centers
- Internal Revenue Service
- MWR Command
- NASA Agencies
- Office of Thrift Supervision (OTS)
- Regional Readiness Command
- Social Security Administration
- TACOM Detroit
- US Coast Guard
- US Southern Command
- Veterans Administration
- West Point Military Academy

Celebrating **over 35**  
Years in  
Business

## Your Professional Growth

Professional and technical growth of personnel is essential to the success of any government agency. You can ensure this growth with a coordinated plan of education and training. J&K offers an individualized consulting service to help you determine your evolving business needs. All on-site HR training seminars and workshops are tailored to meet your agency's specific goals.

## Your Training Team

Ninety percent of our team of over 70 professional trainers have Master and Doctoral degrees. This team comes to you with extensive experience in Federal Government work and are experts in analyzing your training needs. J&K will soon have you on the fast track to a well-trained staff.

Our 1– 5– day workshops have won numerous awards and honors for our professional presentations, both in the United States and overseas.

## We offer Intellectual Property Licensing

*Use your trainers and our manuals for a substantial savings to your agency.*

[www.jandkassociates.com](http://www.jandkassociates.com)

## Certifications & Registrations

**Corporate Structure:** "C" Woman-Owned Small Business (WOSB)

**DBE:** Disadvantaged Business Enterprise, State of Ohio Unified Certification Program (UCP)

**GSA Contract:** GS-02F-0183N

**CCR:** Completed

**ORCA:** Completed

**EDGE:** Completed

**Duns Number:** 153836267

**Cage Code:** 1DB76

**NAICS Codes:** 611430, 541611

**PSC Codes:** R & U

**EIN:** 31-1155910

**NIGP:** 918 66, 952 90

**SIC:** 8299, 8742

**CED:** 15484626E

**Ohio State Vendor ID:** 16601

## NASBA

J&K Associates, Inc. is registered with the National Association of State Boards of Accountancy (NASBA) as a sponsor of continuing professional education on the National Registry of CPE Sponsors. State boards of accountancy have final authority on the acceptance of individual courses for CPE credit. Complaints regarding registered sponsors may be addressed to the National Registry of CPE Sponsors, 150 Fourth Avenue North, Suite 700, Nashville, TN, 37219-2417. [www.nasba.org](http://www.nasba.org)



## Curriculum Areas

J&K offers more than **400 human development training courses** for you to choose from. These include:

- Acquisition
- Communications
- Contracting Officer's (Technical) Representative Training (COR/COTR)
- Diversity
- Employee Relations
- Federal Appropriations Law
- Finance & Budgeting
- Government Correspondence
- Grammar & Writing
- Human Resources Management
- Leadership/Management/Supervisory
- Management Analysis
- Mediation/ADR
- Project Management
- Retirement & Financial Planning (CSRS/FERS)